**Policy on Timely Accounting/Reporting for Watsonville Rotary Special Events**

It is the policy of the Watsonville Rotary Club that Committees established to conduct special event fundraisers (such as International Night, Mine Marty, Lewisburger Booth, Burrito Bash and others to be established over time) will be responsible for generating an accurate and timely (with 45 days following the event) accounting/reporting of event revenues and expenses and submit these to the Treasurer in order to generate a clear understanding of the gross and net proceeds from Rotary events and the timely payment of any financial obligations related to these events (such as the awarding of grants approved by the board).

Approved by the BOD July 2017